

*Updated January 26<sup>th</sup>, 2019-1*

**CONSTITUTION AND BY-LAWS  
KANSAS CHAPTER  
OF THE  
AMERICAN ORFF-SCHULWERK ASSOCIATION**

**CONSTITUTION**

**ARTICLE 1-Name**

The name of this organization shall be the Kansas Chapter of the American Orff-Schulwerk Association.

**ARTICLE II-Aims and Objectives**

The aims and objectives of the Kansas Chapter AOSA shall be:

- to promote interest in Orff-Schulwerk and complementary philosophies throughout the State of Kansas
- to provide a network of support for those involved in Orff Schulwerk
- to provide opportunities for professional growth and development
- to stimulate avenues of self-expression and creativity
- to review materials
- to encourage attendance at all state workshops and national conferences
- Said organization is organized exclusively for charitable, religious, educational, and/or scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under 501(c) 3 of the Internal Revenue Code, or corresponding section of any future deferral tax code

**ARTICLE III-Membership**

Membership to this organization shall be determined by payment of annual dues and shall be open to all persons interested in furthering the goals of this organization.

- Section 1. An ACTIVE member is one who has paid dues to the Kansas and the National AOSA and has full voting privileges.
- Section 2. An ASSOCIATE member is one who has paid dues only to the Kansas Chapter of the AOSA and has full voting privileges.
- Section 3. Membership to the Kansas Chapter of the AOSA is free for full-time STUDENTS. A student member has the option to join the National AOSA and has full voting privileges.
- Section 4. A RETIRED member is one who has paid dues to the Kansas Chapter of the AOSA and has the option to join the National AOSA and has full voting privileges.
- Section 5. A PATRON member is an individual, institution, or business firm who has made a contribution to the Chapter.

**ARTICLE IV-Organization**

- Section 1. The Chapter Board shall be the governing body of the chapter.
- Section 2. The Chapter Board consists of the four-elected officers, hereafter referred to as the Executive Board.
- (a) President
  - (b) President-elect
  - (c) Secretary
  - (d) Treasurer
  - (e) Past President
- \* Plus ten elected board members
- Section 3. All Chapter board members shall be members of the National AOSA.
- Section 4. The officers and board members will serve a two-year minimum term.
- Section 5. The Program Chairperson and Webmaster shall be members of the board and be appointed by the President with the approval of the other board members.
- Section 6. Any officer or board member may be relieved of his duties if the Chapter board sees fit. The President with the approval of the Chapter board would appoint someone to finish the term of the office.
- Section 7. Honorary and auxiliary board members may be appointed by the President with the approval of the other board members.

**BY-LAWS**

**ARTICLE I-Membership**

- Section 1. ACTIVE, ASSOCIATE, RETIRED and STUDENT members of the chapter shall have voting privileges.
- Section 2. All members of the Chapter will receive workshop information and other necessary correspondence.
- Section 3. Dues and/or fees for membership shall be established from time to time by majority vote of the Chapter board.
- Section 4. Membership shall be for a fiscal year running from July 1 to June 30. Dues are payable on July 1.
- Section 5. Student members shall have all rights and privileges of regular members during such times as they remain full-time students.

**ARTICLE II-Election of Officers**

- Section 1. Election of Officers and board members shall be conducted bi-annually in the Spring by secret ballot of the membership. The newly elected officers and board members will begin their term July 1.
- Section 2. The President, with the approval of the Board, shall appoint a nominating committee, consisting of the Past President and two or more ACTIVE members. This committee, shall be appointed in sufficient time to inform the membership of the proposed slate of officers at least one month prior to the election.
- Section 3. If any elected officer or board member is unable to complete his term of office, the President, with the approval of the Executive Board, shall have the power to appoint a new officer to fill the vacancy.

**ARTICLE III-Duties**

- Section 1. It shall be the duties of the President to preside at all business meetings; to make such appointments as are authorized by these Articles and Bylaws to authorize the Treasurer to disburse monies.
- Section 2. It shall be the duty of the President-Elect to preside in the absence of the President and to assist the President in the responsibilities of the office.
- Section 3. It shall be the duty of the Secretary to record the proceedings of all meeting of the Kansas Chapter AOSA and the meetings of the officers.
- Section 4. It shall be the duty of the Treasurer to act as custodian of all funds of the Kansas Chapter AOSA and to keep a true and accurate account of monies received and disbursed. The treasurer shall report the financial status of the chapter at each regular meeting of the chapter.
- Section 5. It shall be the duty of the Program Chairperson to contract presenters for three workshops each year. The Program Chairperson is responsible to obtain instruments requests, biographies of presenters, session abstracts and handouts and to disperse as appropriate.
- Section 6. It shall be the duty of the Webmaster and/or the President to maintain and update the Kansas Orff Chapter website.

**ARTICLE IV-Meetings**

- Section 1. The Chapter shall meet three times per fiscal year.
- Section 2. Additional meetings shall be scheduled as the need exists.
- Section 3. The meeting shall be so constructed as to include a business meeting, but to concentrate on matters related to the aims and objectives stated in the Constitution.

**ARTICLE V-Amendments**

- Section 1. Amendments to this Constitution may be submitted to the board by any ACTIVE or ASSOCIATE member in good standing at any regular meeting. A copy of the proposed amendment shall be submitted to every member at least one week prior to the next meeting and shall be adopted by a two-thirds majority of the voting members present.

**ARTICLE VI-Parliamentary Authority**

- Section 1. The rules contained in Robert's Rules of Order, Newly Revised, shall govern this chapter in all cases to which they are applicable, and in which they are not inconsistent with the By-Laws.

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**ARTICLE VII-Consistency with AOSA**

Section 1. The provisions of the Constitution and Bylaws are contingent upon their consistency with the Articles of Incorporation and Code of Regulations of the American Orff-Schulwerk Association.

Section 2. Revisions of, and amendments to, the Articles of Incorporation and Code of Regulations of the American Orff-Schulwerk Association shall be incorporated into this Constitution and Bylaws without a vote of the membership.

Section 3. In all instances of dispute, the Articles of Incorporation and Code of Regulations of the American Orff-Schulwerk Association shall prevail.

**ARTICLE VIII-Net Earnings**

Section 1. No part of the net earnings of the chapter shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article III hereof. No substantial part of the activities of the chapter shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the chapter shall not participate in, or intervene in (including the publishing or distributions of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the chapter shall not carry on any other activities nor permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Law) or (b) by an organization